

**NOTICE FOR WALK-IN –INTERVIEW ENGAGEMENT OF PERSONEL FOR “BANGLAR SAREE” , A VERTICAL OF TANTUJA ,
AN INITIATIVE OF THE DEPTT OF MSMET , WB**

The authority of the “Banglar Saree “ invites eligible candidates to attend a Walk- In- Interview for the post of “Chief Manager” for contractual engagement on a retainer basis for a period of **one year**.

- A. Venue** : Tantuja Bhaban , 18/4 Block DD , Sector I , Salt Lake City , Kolkata -64
B. Date : **15.09.25**
C. Time : **10 AM**

D. Position Details:

- ❖ Name of the Post : **Chief Manger**
❖ No of Post : **01**
❖ Remuneration : **Rs , 60,000/- per month (Consolidated , inclusive EPF, ESI, EDLD)**

E. Eligibility Criteria:

(i) Essential Qualification:

- Graduate / B. Tech in Computer Science from a recognized University
- Adequate Knowledge of computer applications including MS Word, MS Excel & MS, Power Point

(ii) Desirable Qualification:

- Master’s Degree in Fashion Management / Retail Management from NIFT/NIFD/NID
- Minimum **7 (seven) years’ of practical experience** in the production and marketing of value added handloom Sarees , ladies garments etc

(iii) Experience:

- Minimum **10 (ten) years’ experience** in retail sale of handloom goods & apparels
- **Preference** will be given to candidates with
- More extensive experience in the field
- Experience in any State Level Marketing Organization (SLO) under the Govt of West Bengal dealing with handloom & Textiles

F. Age Limit:

- Not more than **52 Years**
- **Relax able** for candidates with over **3 (three) years relevant experience**

G. Job Responsibilities:


To assist the Chief Executive Officer in:

- ✦ Brand promotion , production, procurement & marketing of handloom Sarees , ladies dress materials etc
- ✦ Supporting sustained employment of handloom weavers , artisans , tailors, dyers , printers , traditional designers etc

H. How to Apply:

Interested Candidates must attend walk-in-interview on the schedule date & time with:

- A complete CV
- **Original Testimonials**
- **Self attested copies** of all relevant documents (to be submitted on the day of the interview)


Managing Director, Tantuja

**NOTICE FOR WALK-IN –INTERVIEW ENGAGEMENT OF PERSONEL FOR “BANGLAR SAREE” , A VERTICAL OF TANTUJA ,
AN INITIATIVE OF THE DEPTT OF MSMET , WB**

The authority of the “Banglar Saree ” invites eligible candidates to attend a Walk- In- Interview for the post of
“**Procurement Officer (Technical)** ” for contractual engagement on a retainer basis for a period of **one year**.

A. Venue : Tantuja Bhaban , 18/4 Block DD , Sector I , Salt Lake City , Kolkata -64

B. Date : 16.09.25

C. Time : 10 AM

D. Position Details:

- ❖ Name of the Post : **Procurement Officer (Technical)**
- ❖ No of Post : **01**
- ❖ Remuneration : **Rs , 40,000/- per month (Consolidated , inclusive EPF, ESI, EDLD)**

E. Eligibility Criteria:

(i) Essential Qualification:

- Degree/Diploma in Handloom & Textile technology /Bachelor of Technology in Computer Science from any recognized universities.
- Adequate Knowledge of computer applications including MS Word, MS Excel & MS, Power Point

(ii) Desirable Qualification:

- Adequate Knowledge in different types of handloom Sarees etc of WB including weaving and dyeing etc
- Practical experience in the field of production of diversified and value added handloom sarees etc and marketing thereof.

(iii) Experience:

- At least **5(five) years** experience in the field of handloom industry of West Bengal
 - Preference will be given to the candidate with more working experience in the similar field as well as working in any State Level Marketing Organization (SLO) under the Govt of West Bengal dealing with handloom & Textiles

F. Age Limit:

- Not more than **40 Years**
- Relax able for candidates with over **3 (three) years relevant experience**

G. Job Responsibilities:

To assist the Chief Manager in :

- ❖ Towards procurement of different types of handloom sarees, dress materials, etc according to the structural specification as well as design from the PWCs/clusters/individual weavers/handloom groups etc
- ❖ Brand promotion , production, procurement & marketing of handloom Sarees , ladies dress materials etc
- ❖ Supporting sustained employment of handloom weavers , artisans , tailors, dyers , printers , traditional designers etc

H. How to Apply:

Interested Candidates must attend walk-in-interview on the schedule date & time with:

- A complete CV
- **Original Testimonials**
- **Self attested copies of all relevant documents (to be submitted on the day of the interview)**


13/9/25
Managing Director, Tantuja

**NOTICE FOR WALK-IN –INTERVIEW ENGAGEMENT OF PERSONEL FOR “BANGLAR SAREE” , A VERTICAL OF TANTUJA ,
AN INITIATIVE OF THE DEPTT OF MSMET , WB**

The authority of the “Banglar Saree ” invites eligible candidates to attend a Walk- In- Interview for the post of “**Manager (Marketing)**” for contractual engagement on a retainer basis for a period of **one year**.

A. Venue : Tantuja Bhaban , 18/4 Block DD , Sector I , Salt Lake City , Kolkata -64

B. Date : **15.09.25**

C. Time : **10 AM**

D. Position Details:

- ❖ Name of the Post : **Manger (Marketing)**
- ❖ No of Post : **01**
- ❖ Remuneration : **Rs , 40,000/- per month (Consolidated , inclusive EPF, ESI, EDLD)**

E. Eligibility Criteria:

(i) Essential Qualification:

- Graduate / B. Tech in Computer Science from a recognized University
- Adequate Knowledge of computer applications including MS Word, MS Excel & MS, Power Point

(ii) Desirable Qualification:

- Master’s Degree in Fashion Management / Retail Management from NIFT/NIFD/NID
- Minimum **05 (five) years’** of practical experience in the field of production of diversified and value added handloom sarees etc and marketing thereof

(iii) Experience:

- Minimum **05 (five) years’** experience in retail sale of handloom goods
- Preference will be given to candidates with
 - More extensive experience in the field
 - Experience in any State Level Marketing Organization (SLO) under the Govt of West Bengal
 - dealing with handloom & Textiles

F. Age Limit:

- Not more than **40 Years**
- Relax able for candidates with over **3(three) years relevant experience**

G. Job Responsibilities:

To assist the Chief Manager in:

- ✦ Brand promotion , production, procurement & marketing of handloom Sarees , ladies dress materials etc
- ✦ Supporting sustained employment of handloom weavers , artisans , tailors, dyers , printers , traditional designers etc
- ✦ Towards procurement of different types of handloom sarees, dress materials, etc according to the structural specification as well as design from the PWCs/clusters/individual weavers/handloom groups etc

H. How to Apply:

Interested Candidates must attend walk-in-interview on the schedule date & time with:

- A complete CV
- **Original Testimonials**
- **Self attested copies of all relevant documents** (to be submitted on the day of the interview)


13/8/25
Managing Director, Tantuja

**NOTICE FOR WALK-IN –INTERVIEW ENGAGEMENT OF PERSONEL FOR “BANGLAR SAREE” , A VERTICAL OF TANTUJA ,
AN INITIATIVE OF THE DEPTT OF MSMET , WB**

The authority of the “Banglar Saree ” invites eligible candidates to attend a Walk- In- Interview for the post of
“**Manager(Administration cum legal)** ” for contractual engagement on a retainer basis for a period of **one year**.

- A. Venue** : Tantuja Bhaban , 18/4 Block DD , Sector I , Salt Lake City , Kolkata -64
B. Date : **18.09.25**
C. Time : **10 AM**

D. Position Details:

- ❖ Name of the Post : **Manager(Administration cum legal)**
❖ No of Post : **01**
❖ Remuneration : **Rs , 40,000/- per month (Consolidated , inclusive EPF, ESI, EDLD)**

E. Eligibility Criteria:

(i) Essential Qualification:

- Graduate in any discipline from any recognized university
- Adequate working knowledge in computer applications, Microsoft spreadsheets(MS Word, MS Excel, MS PowerPoint etc)

(ii) Desirable Qualification:

- Master Degree/ Diploma in MBA/PGDM(HR)
- Minimum **05 (five) years'** experience in the field HR

(iii) Experience:

- Minimum **05 (five) years** experience in the field of HR management as well as knowledge of West Bengal Co-operative Societies Acts and rules, Service rules of State Govt., etc.
- Preference will be given to the **retired Govt officer/ Semi Govt/ Undertakings under State/ Central** dealing with Administration & not below the rank of Administrative Officer

F. Age Limit:

- Not more than **40 Years**
- Relax able for candidates with over **3(three) years relevant experience**

G. Job Responsibilities:

To assist the Chief Executive Officer in:

- ❖ In Administration in respect of Officer & Staff of Banglar Saree as well as to assist in legal matter

H. How to Apply:

Interested Candidates must attend walk-in-interview on the schedule date & time with:

- A complete CV
- **Original Testimonials**
- **Self attested copies of all relevant documents (to be submitted on the day of the interview)**


13/09/25
Managing Director, Tantuja

**NOTICE FOR WALK-IN –INTERVIEW ENGAGEMENT OF PERSONEL FOR “BANGLAR SAREE” , A VERTICAL OF TANTUJA ,
AN INITIATIVE OF THE DEPTT OF MSMET , WB**

The authority of the “Banglar Saree “ invites eligible candidates to attend a Walk- In- Interview for the post of “**Manager(Civil)** ” for contractual engagement on a retainer basis for a period of **one year**.

A. Venue : Tantuja Bhaban , 18/4 Block DD , Sector I , Salt Lake City , Kolkata -64

B. Date : **18.09.25**

C. Time : **10 AM**

D. Position Details:

- ❖ Name of the Post : **Manager(Civil)**
- ❖ No of Post : **01**
- ❖ Remuneration : **Rs , 40,000/- per month (Consolidated , inclusive EPF, ESI, EDLD)**

E. Eligibility Criteria:

(i) Essential Qualification:

- ❖ B-Tech (Civil) from any recognized university.
- ❖ Adequate working knowledge in computer applications, Microsoft spreadsheets (MS Word, MS Excel, MS PowerPoint etc).

(ii) Desirable Qualification:

- ❖ Degree in construction engineering
- ❖ Adequate Knowledge in preparation of plan and estimate for opening of new outlet / office buildings etc
- ❖ Adequate knowledge of civil , electrical & interior work in respect of opening of outlets etc

(iii) Experience:

- Minimum **03 (three) years experience** in Civil/Construction Engineering in Private Sector / Govt undertakings Like -WBHIDCO/ WBSEPS/ Banglar Saree / Tantuja / WBSIDC in the similar nature of work under Govt of WB

F. Age Limit:

- Not more than **35 Years**
- Relax able for candidates with over **3 (three) years relevant experience**

G. Job Responsibilities:

To assist the Chief Executive Officer in:

- ❖ Preparation of plan & estimate for civil engineering works of interior/exterior / for new show rooms to be opened time to time as and when require , repair & renovation of renovation work of ware house / office space of Banglar Saree , field visit etc for th similar nature of any work .
- ❖ Preparing prepare plans and estimates, etc in respect of showrooms/warehouse etc of Banglar Saree

H. How to Apply:

Interested Candidates must attend walk-in-interview on the schedule date & time with:

- A complete CV
- **Original Testimonials**
- **Self attested copies of all relevant documents** (to be submitted on the day of the interview)


Managing Director, Tantuja

**NOTICE FOR WALK-IN –INTERVIEW ENGAGEMENT OF PERSONEL FOR “BANGLAR SAREE” , A VERTICAL OF TANTUJA ,
AN INITIATIVE OF THE DEPTT OF MSMET , WB**

The authority of the “Banglar Saree ” invites eligible candidates to attend a Walk- In- Interview for the post of “Store Keeper ” for contractual engagement on a retainer basis for a period of **one year**.

- A. Venue** : Tantuja Bhaban , 18/4 Block DD , Sector I , Salt Lake City , Kolkata -64
B. Date : **19.09.25**
C. Time : **10 AM**

D. Position Details:

- ❖ Name of the Post : **Store Keeper**
- ❖ No of Post : **01**
- ❖ Remuneration : **Rs 22 ,000/- per month (Consolidated , inclusive EPF, ESI, EDLD)**

E. Eligibility Criteria:

(i) Essential Qualification:

- ❖ Graduate in any discipline from any recognized university.
- ❖ Adequate working knowledge in computer applications, Microsoft spreadsheets (MS Word, MS Excel, MS PowerPoint etc).
- ❖ Adequate Knowledge in Tally Prime soft ware& any other software for inventory management.

(ii) Desirable Qualification:

- ❖ Adequate knowledge in inventory (specially handloom sari & ladies garments etc in Tally prime)
- ❖ Adequate knowledge in maintaining other inventory of any under takings / semi Govt / State Level Marketing organizations under GOVT OF West Bengal

(iii) Experience:

- Minimum **6(six) months practical working experience on inventory like handloom saree & ladies garments in Tally prime etc** in any State Govt Marketing organization under Govt, of WB / Apex Society etc as well as well as
- **Adequate practical experience towards generation of DO, invoice , e invoice , e -way bill etc** for supply of handloom goods

F. Age Limit:

- Not more than **35 Years**
- Relax able for candidates with over **3 (three) years relevant experience**

G. Job Responsibilities:

To assist the Chief Manager in:

- ❖ Inventory management of Banglar Saree
- ❖ **Generation of DO, invoice , e invoice , e -way bill etc** for supply of handloom goods to the outlets of Banglar Saree

H. How to Apply:

Interested Candidates must attend walk-in-interview on the schedule date & time with:

- A complete CV
- **Original Testimonials**
- **Self attested copies of all relevant documents (to be submitted on the day of the interview)**


Managing Director, Tantuja

**NOTICE FOR WALK-IN –INTERVIEW ENGAGEMENT OF PERSONEL FOR “BANGLAR SAREE” , A VERTICAL OF TANTUJA ,
AN INITIATIVE OF THE DEPTT OF MSMET , WB**

The authority of the “Banglar Saree ” invites eligible candidates to attend a Walk- In- Interview for the post of “**Assistant Store Keeper ”** for contractual engagement on a retainer basis for a period of **one year**.

A. Venue : Tantuja Bhaban , 18/4 Block DD , Sector I , Salt Lake City , Kolkata -64

B. Date : 19.09.25

C. Time : 10 AM

D. Position Details:

- ❖ Name of the Post : **Assistant Store Keeper**
- ❖ No of Post : 01
- ❖ Remuneration : **Rs , 17,000/- per month (Consolidated , inclusive EPF, ESI, EDLD)**

E. Eligibility Criteria:

(i) Essential Qualification:

- ❖ Graduate in any discipline from any recognized university.
- ❖ Adequate working knowledge in computer applications, Microsoft spreadsheets (MS Word, MS Excel, MS PowerPoint etc).
- ❖ Adequate Knowledge in Tally Prime soft ware& any other software for inventory management.

(ii) Desirable Qualification:

- ❖ Adequate knowledge in inventory (specially handloom sari & ladies garments etc in Tally prime)
- ❖ Adequate knowledge in maintaining other inventory of any under takings / semi Govt / State Level Marketing organizations under GOVT OF West Bengal

(iii) Experience:

- Minimum **6(six) months practical working experience on inventory like handloom saree & ladies garments in Tally prime etc** in any State Govt Marketing organization under Govt, of WB / Apex Society etc as well as well as
- **Adequate practical experience towards generation of DO, invoice , e invoice , e -way bill etc** for supply of handloom goods

F. Age Limit:

- Not more than **35 Years**
- Relax able for candidates with over **3 (three) years relevant experience**

G. Job Responsibilities:

To assist the Store Keeper in:

- ❖ Inventory management of Banglar Saree
- ❖ **Generation of DO, invoice , e invoice , e -way bill etc** for supply of handloom goods to the outlets of Banglar Saree

H. How to Apply:

Interested Candidates must attend walk-in-interview on the schedule date & time with:

- A complete CV
- **Original Testimonials**
- **Self attested copies of all relevant documents (to be submitted on the day of the interview)**

Managing Director, Tantuja

**NOTICE FOR WALK-IN –INTERVIEW ENGAGEMENT OF PERSONEL FOR “BANGLAR SAREE” , A VERTICAL OF TANTUJA ,
AN INITIATIVE OF THE DEPTT OF MSMET , WB**

The authority of the “Banglar Saree ” invites eligible candidates to attend a Walk- In- Interview for the post of “ **Quality Control Inspector** ” for contractual engagement on a retainer basis for a period of **one year**.

- A. Venue** : Tantuja Bhaban , 18/4 Block DD , Sector I , Salt Lake City , Kolkata -64
B. Date : 19.09.25
C. Time : 10AM

D. Position Details:

- ❖ Name of the Post : **Quality Control Inspector**
- ❖ No of Post : **01**
- ❖ Remuneration : **Rs 20,000/- per month (Consolidated , inclusive EPF, ESI, EDLD)**

E. Eligibility Criteria:

(i) Essential Qualification:

- ❖ Degree/Diploma in Handloom and Textile Technology from any recognized university.
- ❖ Adequate working knowledge in computer applications, Microsoft spreadsheets (MS Word, MS Excel, MS PowerPoint etc).

(ii) Desirable Qualification:

- ❖ Adequate knowledge in standard specifications of different sarees , Garments as per India Handloom brand (IHB) BIS etc
- ❖ Practical field experience in weaving of GI Saree & other handloom Sarees of West Bengal
- ❖ Experience in Dyeing/ Finishing etc

(iii) Experience:

- Minimum **02 (two) years** practical working experience on the above field in any Govt/ Semi Govt / State Level marketing organization etc of WB dealing with the similar products

F. Age Limit:

- Not more than **35 Years**
- Relax able for candidates with over three year relevant experience
- Preference will be given to the retired employee of State Level marketing organizations of WB dealing with the similar products

G. Job Responsibilities:

To assist the Chief Executive Officer in:

- ❖ Quality checking of during procurement of any items of Banglar Saree , field inspection fro sample production etc of Handloom goods etc as per supply order

H. How to Apply:

Interested Candidates must attend walk-in-interview on the schedule date & time with:

- A complete CV
- **Original Testimonials**
- **Self attested copies of all relevant documents** (to be submitted on the day of the interview)


Managing Director, Tantuja