

BIDDING DOCUMENTS

FOR

**PROCUREMENT OF ELECTRICALLY HEATED SIX BOWL
CALENDARING MACHINE FOR TASSAR PROJECT, TANTIPARA,
DIST. BIRBHUM**

Purchaser

**THE WEST BENGAL STATE HANDLOOM WEAVERS' CO-OPERATIVE
SOCIETY LTD.**

**TANTUJA BHAVAN, 18/4, BLOCK - DD, SECTOR - I, SALT LAKE CITY,
KOLKATA - 700 064.**

1. INVITATION OF BIDS

- 1.1 The Managing Director, The West Bengal State Handloom Weavers' Co-operative Society Ltd., TANTUJA BHAWAN, 18/4 Block-DD, Sector-I, Salt Lake City, Kolkata-700064, invites Technical and Financial Bids from eligible Manufacturer / Authorized Dealer / Distributor / Bonafide Agency / Firm / Company / suppliers through e-tendering for supply and installation of Electrically Heated Six Bowl Calendar Machine for Tassar Project, Tantipara, Dist. Birbhum, in accordance with conditions and manner prescribed in this bid document.
- 1.2 Bidders are advised to examine this bid document carefully before submitting their bids in response to the Notice Inviting Tender. Submission of bid in response to this notice shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications.
- 1.3 For e-filing, intending bidder will have to download the tender documents, terms and conditions etc. from the website <http://wbtenders.gov.in>
- 1.4 Bidders should have Digital Signature Certificate (DSC) to participate in the bidding process. Bidders who have no DSC may apply for it for online e-tendering in the prescribed form for centralized e-tendering at the website [<http://nicca.nic.in>] or may contact NIC office.
- 1.5 The Technical Bid [Bid-A] and the Financial Bid [Bid-B] should be submitted as per the bid submission timeline.
- 1.6 Bidders may submit bid for one or more items, but rate should be quoted for each of the items separately.**

2.0 IMPORTANT DATES & INFORMATION:

1.	Date of Publishing of Tender Documents	Venue - Tantuja Office at Salt Lake, DD – 18/4	25.05.2022 at 10:00 AM
2.	Document Download / Sale Start Date		25.05.2022 at 10:00 AM
3.	Bid Submission Start Date		25.05.2022 at 10:00 AM
4.	Pre-bid Meeting (Zoom Meeting)	Meeting ID: 816 2170 4561 Passcode: axN2k	30.05.2022 at 12 NOON
5.	Document Download / Sale End Date		07.06.2022 up to 04:00 PM
6.	Bid Submission End Date / Time		07.06.2022 up to 04:00 PM
7.	Date and time of opening Technical Bid		07.06.2022 at 05:00 PM
8.	Date and time of opening Financial Bid		08.06.2022 at 04:00 PM

2.2 The Managing Director, The West Bengal State Handloom Weavers' Cooperative Society Ltd. reserves the right to change the above schedule in case of any exigencies. Any objection raised by any Bidder in this respect will not be entertained.

2.3 The Managing Director, The West Bengal State Handloom Weavers' Co-operative Society Ltd. reserves the right to cancel the Tender/ a part of the tender due to unavoidable circumstances and no claim in this respect will be entertained.

2.4 All communications related to this Notice Inviting Tender shall be addressed to:

The Managing Director

The West Bengal State Handloom Weavers' Cooperative Society Ltd.

Address: TANTUJA BHAWAN, 18/4 Block-DD, Sector-I,

Salt Lake City, Kolkata-700064

Phone Number: (033) 2337-0421

E-mail: tantujasarees@gmail.com

Section I - Instructions to Bidders (ITB)

1: GENERAL

1.1. Scope of Bid

The West Bengal State Handloom Weaver' Cooperative Society Ltd. hereinafter referred to as "Purchaser" issues these Bidding Documents for the supply of Goods and Related Services incidental thereto as specified in Section II, Schedule of Requirements based on the technical specifications mentioned under Section III, Technical Specifications.

2: CONTENTS OF DOCUMENTS

2.1: Contents of Documents

The documents consist of the Sections indicated below:

Section I. Instructions to Bidders (ITB)

Section II. Schedule of Requirements

Section III. Technical Specifications

Section IV. Bid submission Forms

3: PREPARATION OF BIDS

3.1. Credentials and Pre-qualifications of the Bidder

- a. The responding Bidder should be registered under relevant statutes of India.
- b. Bidder or in case of any partnership firm, any one of the partners should not be insolvent, bankrupt or being wound up, their affairs are not being administered by the Court or a judicial officer, their business activities have not been suspended and should not be the subject of legal proceedings.
- c. The bidder should have an annual turnover of at least Rs.1.00 Cr. (Rupees one crore) for the last 3(three) consecutive financial years.
- d. The bidder should have in its name PAN (Permanent Account Number) with Income Tax authority in India.
- e. The bidder should have in its name valid 15 Digit Goods and Services Tax Payers Identification Number (GSTIN) under GST Act 2017.
- f. The bidder should not have been blacklisted by any Central / State Government / Public Sector Undertaking. An undertaking in this regard should be submitted by the bidder; otherwise the bid shall be summarily rejected.

- g. The purchaser will inspect go-down meant for keeping the goods before award of contract.
- h. The Bidder should have technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience, reputation and the personnel to perform the works contract.

3.2. Tender Pre-Requisites

- a. The intending bidder shall deposit an amount of Rs. 1,00,000/- (Rupees One Lakh) as Earnest Money in favour of The West Bengal State Handloom Weavers“ Cooperative Society Ltd. payable at Kolkata through the e-Payment banking system, on-line and should read in advance the instructions carefully, particularly those contained in the Challan generated in the e-transaction of the portal, if opted for EMD payment through RTGS/NEFT. Any misjudgment and resultant non submission of EMD will lead to rejection of the bid.
- b. Scanned original Trade License, PAN Card, valid 15 Digit Goods and Services Tax Payers Identification Number (GSTIN) under GST Act 2017, Professional Tax paid Challan / Clearance certificate, EMD Exemption Certificate, if applicable Brochure of quoted item are required to be furnished along with the tender (on line).
- c. In no case, Affidavit of any Statutory / non-statutory documents will be accepted.
- d. Authorized dealer / distributor may furnish documentary evidence to that effect along with offer will have to be documented as mentioned in Statutory cover.
- e. In case the Bidder is exempted from Goods and Services Tax under GST Act 2017 or if he enjoys the benefit of deferment, he must upload documentary evidence to that effect in Non-statutory cover in place of Goods and Services Tax under GST Act 2017.
- f. It is compulsory for the bidder to enclose their brochure / printed leaflet / Technical Write-up (NEITHER PHOTOCOPY NOR CYLOSTYLED) for which rates are quoted to be documented as mentioned in Non-Statutory cover.
- g. All Technical Forms duly filled in and signed and affixed with the seal of the bidder are to be documented on line.
- h. The Notice Inviting Tender along with the addendum and corrigendum shall form part and parcel of the tender documents.
- i. The Purchaser may verify the credential and other documents of the lowest bidder with the original, if found necessary at any time. After verification, if it is found that such documents submitted by the bidder are not genuine, supply order will not be issued in favour of the bidder under any circumstances and will follow the forfeiture of earnest money.

- j. At least 12 month onsite warranty of the supplied items is required. Warranty period should be declared /given on separate letter head of bidder duly signed & sealed by competent person/ authority.

4: SUBMISSION OF BIDS

4.1. General process of submission

- a. For e-Filling, intending bidder may download the tender document from the website: <http://wbtenders.gov.in> directly by the help of Digital Signature Certificate.
- b. Technical Bid and Financial Bid both shall be submitted online concurrently duly digitally signed in the Website [https:// wbtenders.gov.in](https://wbtenders.gov.in) as per time schedule.
- c. The documents submitted by the bidders should be properly indexed and self-attested with seal.
- d. Bids are to be submitted through online in two folders - one in Technical Bid and the other is Financial Bid before the prescribed date and time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats). No hard copy of Bids will be accepted.

4.2. Technical Bid

The Technical Bid should contain signed and scanned copies of the following in two covers (folders).

A. Statutory Cover containing the following documents:

1. Notice Inviting Tender (NIT)
2. Undertaking for not Barred / Delisted / Black Listed
3. Form TECH-1: Bid Submission Form
4. Form TECH-2: Bidder Information Form
5. Form TECH-3: Performance Statement (for a period of last five years)
6. Form TECH-4: Production Capacity and go-down space

B. Cover containing Other Important Documents (Non-Statutory Cover)

1. Documents regarding claim of exemption from depositing Earnest Money, if applicable.
2. Documents regarding claim of availing price preference, if applicable.
3. Self-attested copy of Trade License certificate.
4. Authenticated copy of Partnership deed in case of Partnership Firm and Memorandum of Association & Articles of Association in case of Company.
5. Self-attested copy of valid 15 Digit Goods and Services Tax Payers Identification Number (GSTIN) under GST Act 2017 related to sales.
6. Self-attested copy of PAN Card of the Organization and / or Chief Executive Officer / Principal Officer of the Tenderer.
7. Self-attested copy of documents regarding payment of Goods and Services Tax under GST Act 2017, Income Tax, Professional Tax, and Excise Duty (if applicable) of latest financial year.
8. Copy of Audited Balance Sheet for last 3 years, Copy of Bankers certificate and Annual Turnover for last 3 years.
9. Power of Attorney (For Partnership Firm/ Private Limited Company)
10. Registration Certificate under Company Act (if applicable)
11. SSI registration certificate / UdyogAadhaar Memorandum (if applicable)
12. Documents regarding Central Excise Duty (if applicable)
13. Letter of Authority from the manufacturer, if the Bidder happens to be a Supplier, as authorized dealers / authorized distributors (if applicable)
14. Attested copy of latest license for manufacturing OEM / ISI marked / ISO accreditation finished product, Raw / Basic Material and Component Parts to Manufacture / Fabricate quoted items (if applicable)
15. Copy of technical catalogue / brochures of the product illustrating the make, model & detail specification in support of the technical specification provided
16. Copy of Income Tax Return for Last 3 Years.

Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents” to send the selected documents to Non statutory folder. Next Click the tab “Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents.

Sl. Nos.	Category Name	Sub Category Description	Details
1	Certificates	Certificates	<ol style="list-style-type: none"> 1. Goods and Services Tax Payers Identification Number (GSTIN) under GST Act 2017. 2. PAN 3. IT Return of latest financial year 4. P. Tax (Challan)
2	Company Details	Company Details - I	<ol style="list-style-type: none"> 1. Proprietorship Firm (Trade License) 2. Partnership Firm (Partnership Deed, Trade License) 3. Society Registration Copy 4. Power of attorney etc. 5. Registration Certificate under Company Act 6. SSI registration (if applicable)
3	Financial		<ol style="list-style-type: none"> 1. Audited Balance Sheet for last 3 years 2. Annual Turnover and Bankers certificate 3. Document regarding claim of exemption from earnest money (if any) 4. Documents regarding claim of availing price preference (if any)
4	Additional Information		<ol style="list-style-type: none"> 1. Documents regarding Central Excise Duty (if applicable) 2. Letter of Authority from the manufacturer if the Bidder is authorized dealer / distributor (if applicable) 3. Copy of latest license for manufacturing ISI marked finished product, Raw / Basic Material and Component Parts to Manufacture/ Fabricate quoted items (if applicable). 4. Brochure / printed leaflet / Technical Write-up

4.3. Financial Bid

- a. The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The bidder is to quote the rate (final destination basis inclusive of all demands) online in the space marked for quoting rate in the BOQ.
- b. Only downloaded copies of the above documents are to be uploaded virus scanned and Digitally Signed by the bidder.
- c. The bidder shall quote only in Indian Rupees.
- d. Only one rate should be quoted for only one item / specification to be purchased. Rate should be quoted inclusive of all incidental charges including delivery to the different places as mentioned in NIT, installation, commissioning, attachment, cabling, accessories, loading, unloading, insurance, etc. if any.
- e. Rates quoted which are not as per specification mentioned in the Tender will not be accepted.
- f. Abnormally low rate of any item(s) quoted by the bidder in the offer with some malafide intention will not be accepted, if detected.

- g. Under no circumstances enhancement of rate whatsoever will be accepted after closing of online bid submission, whatever be the reasons given thereafter.
- h. The Purchaser does not guarantee for purchase of all the items and / or quantity mentioned in the NIT. Hence, rate should be quoted accordingly by the bidder.
- i. Hypothetical and conditional rate will not be entertained by the Purchaser.

4.4. Deadline for Submission of Bids

- a. Bids must be submitted by the Bidder not later than the date and time as specified set out in “Invitation of Bid”.
- b. In the event of delay / non-availability / garbled printout / inconvenience in getting access to the website for downloading tender documents, the Purchaser will not be held responsible.

4.5. Bid Validity

- a. Bid shall remain valid for a period not less than one year from the last date of submission of Financial Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
- b. No escalation and/ or price adjustment will be allowed under any circumstances. The agreement signed with the successful bidder/s may be extended up to six (06) months on the same terms and conditions and by mutual consent between the bidder and the purchaser.
- c. Any addendum / corrigendum / Extension of validity period will be notified at www.webtenders.gov.in and in the at website www.westbengalhandloom.org.

5: OPENING AND EVALUATION OF BIDS

5.1. Opening and evaluation of Technical Bid

- i. Technical bids will be opened by the Tender Committee on the scheduled date and time as mentioned in this notice. Intending bidders may remain present if they so desire.
- ii. Cover (folder) statutory documents would be opened first and if found in order and correct, cover (Folder) for non-statutory documents will be opened. If there is any deficiency in the statutory and / or non-statutory documents the bid will summarily be rejected.
- iii. The decision of the Tender Committee constituted for this purpose will be final and binding on all concerned and no challenge against such decision will be entertained.

- iv. Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded and handed over to the Tender Committee.
- v. Uploading of summary list of technically qualified bidders.

NB: During evaluation, the Purchaser may summon the bidders and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these are not produced within the stipulated time frame, their bids will be liable for rejection.

5.2. Opening and evaluation of Financial Bid

- i. Financial proposals of bidders declared technically eligible by the Tender Committee will be opened electronically from the web portal on the prescribed date and time.
- ii. The encrypted copies will be decrypted and the rates will be read out to the bidders remaining present at that time.
- iii. The Bidder, whose Bid has been accepted, will be notified by the Purchaser through acceptance letter / Letter of Acceptance. The Letter of Acceptance will constitute the formation of the Agreement.
- iv. The Agreement will incorporate all necessary documents e.g. NIT, all corrigendum, special terms and conditions, specification of works, different filled up forms, BOQ. and the same will be constituted between the Purchaser and the successful Bidder.

6: AWARD OF CONTRACT

6.1. Execution of Agreement

- a. Successful Bidder shall have to execute an agreement with the Purchaser within 15(fifteen) days from the date of communication with issue of contract.
- b. The Purchaser will enter into agreement with the Supplier prior to expiration of the bid validity period whose rate has been determined to be substantially responsive and who has offered the lowest price. The quantity may vary based on actual requirement

6.2. Supply and Delivery

- a. The work to be completed strictly as per given schedule printed in the schedule of requirement. The schedule may be revised (increased/decreased/temporarily postponed) by the Purchaser, depending upon requirement.
- b. The ordered item must be packed suitably to avoid any transit loss and weathering to maintain quality. The supply must conform to the given technical specification in tender.
- c. Supply of goods must be commenced within specified time frame from the date of placement of formal order or the date as indicated in the order.

- d. Supply will normally be accepted on all working days between 10 am and 4 pm. Successful bidder must provide the requisite number of labour to store / install the materials in the respective store / places as will be indicated without any additional charges. No supply will be accepted on Saturday, Sunday and Government Holidays unless otherwise desired by the Purchaser.
- e. It is obligatory for the bidder to note that failure to maintain delivery schedule for supply of ordered item will lead to severe dislocation in carrying out public service for which successful bidder will be held responsible and action will be taken strictly as per tender rules laid down herein without any prejudice.
- f. Replacement of supply against any rejected consignment must be made positively within given time frame from the date of intimation, failing which action will be taken as per tender rule. Any cost whatsoever will have to be borne by the supplier.
- g. At least one year onsite warranty of the supplied items is required. This may be relaxed, if OEM offers different type of warranty. Warranty card have to be given at the time of supply to the recipient. Rate of AMC should be mentioned wherever applicable.
- h. On demand, the bidder will have to inform the details of service support network in due course.

6.3. Inspection for Quality Checking

- a. The Purchaser or his authorized representative shall have the right to visit the work site at any stage of manufacturing of the quoted items.
- b. Post-delivery inspection may be conducted by the Purchaser as well as by third party inspection team within the security period (normally Six month from the date of receiving the materials by the store).

7: TERMS OF PAYMENT

- a. Any request for advance payment will not be entertained.
- b. Tax Invoice against all supplies is/are to be sent in TRIPLICATE and should invariably be submitted along with receipted challan duly signed with office seal.
- c. Payment shall be made after delivery and installation of goods satisfactorily in all respect. However, no interest shall be paid to the firm, if the payment is delayed due to whatsoever reasons. In no circumstances, delivery schedule should be affected and/ or linked with the payment of outstanding bills. The payment of bills shall be withheld in case of violation of any tender terms and conditions.
- d. Considering the volume of supply, payment may be released in installments.
- e. Income tax, Sales tax and other taxes as applicable will be deducted from all bills of the supplier in accordance with the relevant section of the prevailing rules.

8: PENAL MEASURE

- a. The earnest money deposit furnished by a bidder will be liable to be forfeited, if the bidder withdraws tender at any stage during the tenure of tender or fails / refuses to enter into written agreement once the rate for any / all items(s) is / are accepted within the time specified when requested to do so by the Purchaser and / or refuses to deposit security money. Such bidders will also be liable to be blacklisted for 3 (three) years.
- b. The security money deposit furnished by a bidder is liable to be forfeited along with cancellation of supply order / agreement without prejudice in the event of failure / refusal to maintain the delivery schedule and/or non-observance of terms and conditions of tender and / or contracted specification and / or quality / quantity.
- c. If Supplier fails to supply the required goods or delivery schedule for the supply of the goods is not followed and the Purchaser is compelled to procure the ordered articles from the open market at a higher rate than the accepted price, the difference in the rates accrued shall be deducted from the bill(s) of the firm besides forfeiting the security deposit of the firm, imposing penalty and taking such other action as may be deemed fit by the Purchaser.
- d. Submission of false or fabricated documents by any bidder for participating in the tender, if proved later on, shall liable the bidder to be blacklisted for 3 (three) years.

9: RIGHTS OF PURCHASER

The Managing Director, The West Bengal State Handloom Weavers' Cooperative Society Ltd. the following rights:

- a. to accept / reject the offers received and / or to call for any additional information / clarification, or modify / cancel the bidding process, if so required, without assigning any reasons whatsoever.
- b. not to place any orders even after selection and is not liable to pay any cost that might have incurred by any bidder at the stage of bidding and also reserves the right to divide the contract amongst any number of bidders", if required so and to place order for more or less than the quantity mentioned in the forecast requirement.
- c. to cancel / terminate the agreement any time without assigning any reason or failing to supply of goods within stipulated time or non-compliance of quality by the supplier or any reason as deemed fit.
- d. not to bind himself to accept the lowest rate.
- e. to reject any or all or part of tender without assigning any reason thereof and it will not under any obligations / circumstances, give any clarification to the agencies whose bids are rejected / not selected.

10: OTHER TERMS AND CONDITIONS

- a. Conditional tenders and tenders not accompanied with the documents as mentioned above shall be summarily rejected without any reference made to the bidder and no correspondence will be entertained.
- b. No negotiation/enquiry/subsequent representation regarding rate/quantity/quality or otherwise will be entertained after closing of online submission of bid.
- c. No import License, any sort of permit, etc. in respect of any item will be provided by the Purchaser and the bidders should rely on their own resources.
- d. When a bidder submits their tender in response to this Notification, they will be deemed to have understood fully the contents, the requirement, terms and conditions of this tender. No extra payment will be made on the pretext that the bidder did not have a clear idea of any particular point. Any offer made in response to this tender when accepted by the Purchaser will constitute a contract between the parties.
- e. Non-compliance to any terms and conditions laid herein shall constitute a breach of contract and penalty for non-compliance shall be enforced very rigidly.
- f. All notice intended to be served on the bidder will be deemed to have been duly served, if sent under certificate of posting or Speed post or e-mail to the address mentioned in the tender or by any other process permissible under civil law.
- g. All instructions given either in the tender notice, tender and / order form are binding on the bidder and are part of terms and conditions.

11: ARBITRATION

All disputes and differences arising out of or in connection with the agreement with the selected supplier shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to agreement or relating to performance which cannot be settled amicably will be referred to the sole arbitrator, the Principal Secretary, Micro, Small and Medium Enterprises & Textiles, Government of West Bengal or any other Officer appointed/authorized by him not below the rank of Joint Secretary for resolving through arbitration under the Arbitration and Conciliation Act, 1996.

Section-II: Schedule of Requirements

Sl. No.	Item Description	Total quantity	Delivery schedule	Place of delivery	Other Services	Last Delivery Date
I	Electrically Heated Six Bowl Calendaring Machine	01	Within last date of delivery date	Tantipara, Dist: Birbhum West Bengal	Electrically Heated Six Bowl Calendaring Machine to be supplied & installed at the place of delivery	Within 45 days from the date of placing work order

Section-III: Technical Specification

1. Electrically heated six bowl calendar for calendaring of Tassar Sarees and other fabrics.

UNDERTAKING

FOR NOT BARRED/DELISTED/BLACK LISTED

Tender Reference No.

To

The Managing Director

The West Bengal State Handloom Weavers' Cooperative Society Ltd.

Address: TANTUJA BHAWAN,18/4 Block-DD, Sector-I, Salt Lake City, Kolkata-700064

I / We, M/S

..... (Address)

do hereby submit undertakings

1. That we have not been Barred / Delisted / Blacklisted by Union or State Governments/ Any Government Undertakings of this Country during last five years for supply of the materials included in the Tender as referred above.
2. That we shall be responsible if any falsification is found in this statement during course of the supply by us, related to this Tender and the Purchaser will have the right to withdraw the supply Order and /or cancel the agreement of the said materials.
3. That we shall intimate immediately if we are Barred / Delisted / Blacklisted within the period of supply of the said materials and the Purchaser will have the right to withdraw the supply order and /or cancel the Agreements.

Authorized Signatory

Section IV. Bid submission Forms

Form TECH-1: Technical Bid Submission Form

(To be furnished in the Company's Official Letter Head Pad with full Address with Contact No., Telephone No., FAX No., e-mail address, Website etc.)

[Location, Date]

To

The Managing Director

The West Bengal State Handloom Weavers' Cooperative Society Ltd.

Address: TANTUJA BHAWAN, 18/4 Block-DD, Sector-I, Salt Lake City,

Kolkata-700064

Sub: Procurement and Installation of Electrically Heated Six Bowl Calendaring Machine

Ref:..... NIT No.

Dear Sir:

1. With reference to your NIT under reference, I am / we are submitting our Proposal, which includes this Technical Bid and a Financial Bid for the items tendered for as per your specification, terms and conditions.
2. Should this tender be accepted, I / We hereby agree to abide by and fulfill all the terms and conditions laid down in the NIT and the particulars available in the NIT and the details given in the specification / description or in default thereof to forfeit and pay the Managing Director, The West Bengal State Handloom Weavers' Cooperative Society Ltd. or his successor in office the penalties / sums / or of money that may be imposed, the earnest money deposited herewith or from other money deposited by me / us or from the bills that will be payable to me / us for the supplies to be made.
3. I / We also agree that the decision of the Managing Director, The West Bengal State Handloom Weavers' Cooperative Society Ltd. in all matters in respect of this tender will be final and binding on me / us subject to the modifications resulting from Contract negotiations.
4. I / We also agree to execute on being called upon to enter into a formal agreement embodying the terms and conditions contained herein and / or on usual terms and conditions and on default on my / our doing so, the Earnest Money deposited by me / us will liable to be forfeited.
5. I / We hereby declare that all the information and statements made in this bid are true and that any misinterpretation contained in it may lead to our disqualification.
6. We understand you are not bound to accept any bid you receive.

Yours sincerely,

Authorized Signature [In full and initials]: _____

Name and Title of Signatory: _____

Name of Firm: _____

Address: _____

Section IV. Bid Submission Forms

FormTECH-2: Information of Bidder

Sl. No	Item	Description
1	Name of the Bidder	Attach scanned copy of relevant certificate of incorporation / registration in Non- Statutory Cover
2	Address of the Bidders i) Head Office ii) Branch Office	
3	E- mail address	
4	Telephone No. (S)	
5	Fax No.	
6	Type of Firm (Public Ltd Co. / Private Ltd. Co. / Partnership Firm / Authorized Distributer / Authorized Dealer	Attach scanned copy of relevant document in Non-Statutory Cover
7	Trade License	Attach scanned copy Valid Trade License in Non-Statutory Cover.
8	P. Tax Registration	Attach scanned copy of P. Tax Registration and deposit receipt challan for the year 2020-2021 in Non – Statutory Cover
9	Permanent Account No. (PAN)	Attach scanned copy of PAN in Non-Statutory Cover
10	Income Tax	Attach scanned copy of Income Tax returns for 3 financial years in Non-Statutory Cover
11	Goods and Services Tax Payers Identification Number (GSTIN) under GST Act 2017	Attach scanned copy of Goods and Services Tax Payers Identification Number (GSTIN) under GST Act 2017 in Non-Statutory Cover
12	Financial Strength	Attach scanned copy of Audit report from CA for last 3 financial years in Non-Statutory Cover

Signature and Seal of the Bidder

Section IV Bid Submission Forms

FormTECH-3: PERFORMANCE STATEMENT (FOR A PERIOD OF LAST THREE YEARS)

NIT No.

Date of opening:

Name of the Bidder:

Order placed by (full address of Purchaser)	Order No. and Date*	Description and quantity of ordered goods	Value of order	Date of completion of delivery		Remarks, if any
				As per contract / Supply order	Actual	

*The bidder may be required to produce copy of Purchase Order and / or Payment Certificate, if required afterwards.

Signature and seal of the Bidder

Section IV: Bid Submission Forms

Form TECH- 4: PRODUCTION CAPACITY AND GODWON SPACE

Name of the Bidder:

SL. No.	Complete Address of the Manufacturing unit	Production Capacity per month	Orders on hand other than this tender	Separable capacity for this tender

2. Go-down Space

SL. No.	Location of Go-down with address	Whether the go-down is owned or rented	Address of Go-down owner.	Remarks, if any

Signature and seal of the Bidder