

Request for Proposal

NIeT No.: WBTANTUJA/BNA/MD/17(e)/2025-26

Ref. No.: 1020/Tantuja/735/25-26; Dated: 12.11.2025

Request for proposal for bulk institutional supply of Woolen Blankets

by

The Managing Director, Tantuja

The West Bengal State Handloom Weavers' Co-Operative Society Ltd.

Tantuja Bhavan, No. 18/4, Block - DD, Sector - 1,

Salt Lake City Kolkata – 700 064.

E-Mail: tantujasarees@gmail.com

Request for Proposal**NIE T No.: WBTANTUJA/BNA/MD/17(e)/2025-26**

Tantuja, the West Bengal State Handloom Weavers' Cooperative Society Ltd., invites sealed quotations from original manufacturers or their authorized suppliers for the supply of Woolen Blankets. These blankets are intended for subsequent bulk supply to various Government Departments.

Key Points:

1. **Purpose of RFP:** This Request for Proposal (RFP) is issued to establish a panel of approved rates for woollen blankets that meet the stipulated and accepted specifications for government use.
2. **Quantity & Value:** The exact quantity and value of the order will be determined only upon receipt of a specific purchase order from a Government Department by Tantuja.
3. **Earnest Money Deposit (EMD):**
 - a. A refundable EMD of Rs.1,00,000/- (Rupees One Lakh only) is required.
 - b. Payment must be made online via Net Banking using the ICICI Bank Payment Gateway, or through RTGS/NEFT at the govt. e-tender portal payment gateway. This requirement is as per Finance Department, Govt. of West Bengal Memo No. 3975-F(Y), dated 28.07.2016.

TECHNICAL BID:

Sl. No.	Category Name	Category Description
A.	Certificates	<ul style="list-style-type: none"> • Attested copy of I.T. Return (A.Y. 2024-25) with PAN card. • GST Registration Certificate. • Copy of GST return (Last three months of the current financial year). • Trade license • Udyam registration • Attested copy of latest P-Tax Clearance Certificate/Paid Challan.
B.		<ul style="list-style-type: none"> • Name & Address of participant • Documents regarding legal entity of the participant. • Bank details in letter head with company seal.
C.	Credential 1	<ul style="list-style-type: none"> • Credentials for supply of Woolen Blanket of Average value Rs. 20.00 lakhs in last 3 (Three) financial years to any Government/Semi Government/ Private Organization.
D.	Credential 2	<ul style="list-style-type: none"> • Proof of original manufacturer or having valid and existing authorization with the original manufacturer
E.	Declaration 1	<ul style="list-style-type: none"> • Notarized Affidavit for not being blacklisted by any Government/Private Institution in Non-judicial stamp paper.
F.	Financial	<ul style="list-style-type: none"> • Audited Balance Sheet & P&L A/c for last 3 financial years ending with 31st March, 2025

FINANCIAL BID :

Sl. No.	Category Name	Category Description
A	BOQ	<ul style="list-style-type: none">• Item rate

Terms and Conditions:

A. Sample Submission & Approval Process

Sample Specification: Samples must strictly conform to the specifications provided by Tantuja's end-buyer. The final supply order will be based on the buyer's approved specification, selected from the varieties listed in the Bill of Quantity (BOQ).

Two-Stage Evaluation: The evaluation will be a two-stage process:

Stage 1 (Credential Scrutiny): All bidders' credentials will be scrutinized first. Only bidders meeting the eligibility criteria will progress to the next stage.

Stage 2 (Sample Evaluation): Samples from technically qualified bidders (from Stage 1) will be forwarded to the end-buyer for approval.

Finality of Decision: The end-buyer's decision on sample approval, whether on visual or other grounds, shall be final and binding. Samples rejected by the buyer will disqualify the bidder from the supply process.

Sample Requirements:

Samples must not bear any manufacturer or supplier marks, labels, or identification on the product itself.

Each bidder may submit a sample for only one variety per item.

B. Financial Bid & Award of Contract

Financial Bid Opening: The financial bids will be opened only for those bidders whose credentials are in order and whose samples have received written approval from the end-buyer.

Right to Distribute Order: The authority reserves the right to distribute the supply order among one or more qualified bidders who are willing to match the lowest accepted rate (L1).

C. Commercial Terms

Quoted Rates: The quoted rates must be exclusive of applicable GST and shall not be zero (Re. 0.00). All costs for packing, transportation, and delivery to all specified locations, including partial deliveries, must be included in the bid price.

Bid Validity: Bid rates must remain valid for a period of one year from the bid submission deadline, including any extension granted by the authority. Bids with shorter validity periods will be considered non-responsive and rejected.

D. Supply, Quality & Payment

Product Rejection: If the supplied items are rejected by the end-buyer at any stage (pre or post-delivery), the entire consignment will be cancelled without further obligation. No compensation can be claimed from Tantuja. The successful bidder must provide an affidavit agreeing to this condition upon receipt of the supply order.

Performance Guarantee: The successful bidder(s) must provide a Performance Guarantee for the value of the work order, as per prevailing Government rules.

Payment Terms: Payment will be released only after the complete consignment has been successfully delivered, accepted by the end-buyer, and Tantuja has received corresponding payment from its buyer.

E-Tender Submission Procedure

Intending bidders must download the tender document from the official e-Procurement portal: <https://wbtenders.gov.in/nicgep/app> using their Digital Signature Certificate (DSC).

Both the Technical Bid and the Financial Bid must be submitted concurrently on the aforementioned portal, duly digitally signed, as per the tender schedule. All submitted documents must be properly indexed and digitally signed.

Date & Time Schedule:

Sl. No.	Particulars	Date & Time
1.	Date of publishing of NIeT documents (Online)	13.11.2025 from 10:00 AM
2.	Documents download start date & time (Online)	13.11.2025 from 10:00 AM
3.	Pre-bid Meeting through Zoom Meet (Online)	17.11.2025 from 12:00 NOON Meeting ID: 890 8082 9651 Passcode: 463230
4.	Technical & financial bid submission start date & time (Online)	13.11.2025 from 10:00 AM
5.	Technical & financial bid submission end date & time (Online)	20.11.2025 up to 12:00 NOON
6.	Technical bid opening date & time (Online)	20.11.2025 at 02:00 PM
7.	Date of uploading list for technically qualified bidder (Online)	To be notified later.
8.	Financial bid opening date & time (Online)	To be notified later.

Nature of Tender & Award of Contract

1. **Rate Discovery Document:** This tender is a Rate Contract for the discovery of rates. Please note that Tantuja is not obligated to award any minimum quantity or any order whatsoever.
2. **Quantity Allocation:** The exact quantity and value of orders will depend on the volume and timelines provided by the end-buyer. Tantuja reserves the right to split the supply quantity among technically eligible bidders who are willing to match the Lowest Accepted Rate (L1).
3. **Right to Accept or Reject:** The Authority reserves the unconditional right to accept or reject any or all tenders, in part or in full, without assigning any reason.


Managing Director, Tantuja